



**THE CATHOLIC UNIVERSITY OF AMERICA**

*National Catholic School of Social Service  
Washington, DC 20064  
202-319-5458  
Fax 202-319-5093*

**STATEMENT OF AGREEMENT**

This Affiliation Agreement is made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between THE CATHOLIC UNIVERSITY OF AMERICA, Washington, D.C., on behalf of the National Catholic School of Social Service, hereinafter referred to as the "School" and (print full agency name: ) \_\_\_\_\_, hereinafter referred to as the "Site."

WHEREAS, the School requires, as part of its planned professional educational program of special training in preparation for Social Work, that its Social Work students obtain micro and macro social work experience in the treatment of individuals, families, communities and/or groups.

WHEREAS, the Site has the facilities, programs and personnel that will enable it to provide such clinical practice to students;

NOW THEREFORE, the parties hereto agree as follows:

1. The Site agrees to provide facilities and social work practice to the School's Social Work Students and to provide learning experiences that are compatible with the mission of the School. The Site agrees to designate a coordinator for field placements and shall allow the School and any accrediting agencies to inspect Site upon reasonable notice.

2. The School agrees to provide Site with the number of students to be mutually agreed upon for the days and hours mutually agreed upon. The School agrees to direct its students to abide by regulations and policies of the Site and require students to provide the School with evidence of health insurance coverage.

3. The School and the Site will hold discussions including but not limited to the nature and methods of the practice component and such other matters as deemed necessary which shall be mutually acceptable.

4. The faculty of the School and Site carry joint responsibility for the planning and evaluation of the student's clinical practice.

5. In the event of unsatisfactory performance by a Social Work student, the Site maintains the right to expel the Social Work student from the site and shall notify the School's Director of Field Instruction so that appropriate action may be taken immediately by the School.

6. The Site retains full responsibility for the supervision and care of all clients.

7. If the School deems it necessary to withdraw a Social Work student from clinical practice prior to completion of placement, the School will inform the Site.

8. Both parties reserve the right to withhold placement of Social Work students depending upon the availability of adequate facilities and personnel to provide satisfactory social work practice.

9. The Social Work students will adhere to the established policies of the School and Site.

10. This Affiliation Agreement shall commence with the beginning of the academic year, \_\_\_\_\_ or at another mutually agreeable date, and shall be considered renewed from academic year to academic year unless either party serves upon the other a written notice to terminate said affiliation at least 60 days prior to the beginning of the academic year. This Affiliation Agreement may be terminated by either party at any time upon service of a 60-day written notice to the other party.

#### GENERAL AND MALPRACTICE LIABILITY PROTECTION RESPONSIBILITIES

1. The Catholic University of America on behalf of the National Catholic School of Social Service agrees:

a. to maintain in force during the term of this Affiliation Agreement, bodily injury, property damage and professional liability insurance, with coverage of at least \$1,000,000/\$3,000,000, insuring itself and its agents, students, and employees for their acts, failures to act, or negligence, arising out of or caused by the activity which is the subject of this Affiliation Agreement, and upon request will furnish a certificate evidencing that such insurance is in force to the Site.

b. that, within and to the limits of its bodily injury, property damage and professional liability insurance coverage, The Catholic University of America will indemnify and hold harmless the Site, its agents and employees, from any and all liability, damage, expense, cause of action, suits, claims or judgments arising from injury to person or personal property or otherwise which arises out of the act, failures to act or negligence of The Catholic University of America, its agents, students, and employees, in connection with or arising out of the activity which is the subject of this Affiliation Agreement.

c. that faculty and students in The Catholic University of America's School of Social Service will be required to carry professional liability insurance in the stated amount.

2. The Site agrees:

a. to maintain in force during the term of this Affiliation Agreement, bodily injury, property damage and professional liability insurance, insuring itself and its agents and employees for their acts, failures to act, or negligence, arising out of, or caused by, the activity which is the subject of this Affiliation Agreement, and will furnish a certificate evidencing that such insurance is in force to The Catholic University of America.

b. that, if not a state agency, then within and to the limits of its bodily injury, property damage and professional liability insurance coverage, the Site will indemnify and hold harmless The Catholic University of America, its agents, students, and

