CUA

THE CATHOLIC UNIVERSITY OF AMERICA

National Catholic School of Social Service
Washington, DC 20064
202-319-5458

ADDENDUM FOR SITES SUPERVISING STUDENTS AS PART OF THE FEDERAL WORK-STUDY PROGRAM

Site certifies that the work to be conducted by the Student, even though it may be part of his/her academic program, is the type of work that this Site/Employer normally pays other workers to perform. Site confirms that the Student is not being paid to receive instruction. Site further certifies that the rate of pay is comparable to the rate Site normally pays others who perform the same or substantially similar work as the Student will perform.

The Student understands that compensation for work performed under this Agreement is subject to the limitations set by the Federal College Work Study Program. The Student's paid work will occur during the normal academic year during regular Field Instruction hours agreed upon by the School and the Field Site.

In order to comply with tax laws applicable to §501(c)(3) organizations, the Student is not allowed to lobby or engage in partisan political activity. Compensation of the Student for work performed for the Site under this Agreement will be paid by University payroll check. No payment will be made without the performance of the requisite work. The Student understands that his/her wages may be garnished only to pay any costs of attendance that the Student owes the University but that they not be garnished to pay non-educational debts. The Student also may resign from his/her Internship under this Agreement, giving at least one week's written notice to the University and the Site.

By signing below, all parties agree to be bound by the terms of this Amendment and by all applicable Federal, state and local laws and regulations.

THE CATHOLIC UNIVERSITY OF AMERICA

_____
Dr. Will Rainford, Dean Date

_____
Mr. Victor Nakas Date
Vice Provost for Administration, CUA

THE SITE WITH FEDERAL WORK STUDY STUDENTS:

_____
(Print full agency/organization name above)

_____
Signature Date

_____
Name

_____
Title

_____
Phone Number